Greenfield Public Library Board Meeting

February 21, 2022

Attendees: Amy Turpin, Teri Cook, Martha Rawe, Laurye Davis, Brenda Shipley,

Heather Benedict, Jimmy Naville, Amber Range

**1. Call to Order** by Amy at 7:15 pm

**2. Public Comment:** None

**3. Secretary’s Report:** Motion to approve made by Teri; seconded by Heather

**4. Treasurer’s Report:** Motion to approve made by Laurye; seconded by Jimmy

**5. Librarian’s Report:** Read. Share agreement attached

**6. Old Business**

**A.** Frech Trust

Amy looked at tables and chairs and has prices and pictures on her phone.

34 in. square foldable-$44 6 ft foldable-$55 8 ft foldable $79

4 ft foldable-didn’t get price

Metal chair-$13 Molded plastic chair-$15 Metal padded chair-$30

Tables come in black and white. Metal chairs in black and tan. Molded plastic in

black and white. Padded metal in black only. Molded plastic chairs feel flimsy

and aren’t comfortable. Padded chairs are by far the best…and cost the most.

**Library will purchase 1-8ft foldable table; 6 6-ft foldable tables; 12 chairs (padded). 2 4 ft foldable.2 34 in square foldable. All items in black.**

**B.** Fire extinguishers- in process

**C**. Shed door- in process

**D.** ILL Traffic survey and Annual Cert. completed by Martha and Amy

**E.** Statements of Economic Interest-Jimmy has reviewed. Agree to wait and not fill out yet as more information and clarification coming. (Need to follow up on this in April’s meeting)

**7. New Business**

**A.** Adult programming idea-Jimmy presented idea and will be following up on it over the next month or two to get support from local businesses to see if a need for businesses without brick and mortar locations to meet and share information/ideas/contacts.

**B.** Policy note-on January 21, 2019 the board voted that if we closed the library

due to weather and/or road conditions the librarian would receive regular pay.

Ten hours (for Feb. 3-4) will be added to the next pay period.

**C.** Suggested policy for items to be purchased in memory of an individual whose

family named the library as a memorial

\*Library must receive at least $300 in memorials.

\*Up to 10% of the total can be used to purchase the item/s.

\*The family may be asked for ideas.

\*A memorial plate will be placed inside the items.

\*Family will be notified of the purchase.

Motion made by Laurye to approve above policy going forward; seconded by Amber.

FYI: \*A hardback set of The Narnia Chronicles was purchased in memory of Kelly Hall

\*Books about the Trapp Family and the Sound of Music, a Robert

Frost Poetry collection, and a book set of vintage Christmas poems and

stories will be ordered in memory of Sylvia Crawford.

\*James Herriot (a beloved British rural vet) books will be ordered in memory of

Dr. David Carlson.

 **D.** Patron reading interest survey (attachment)

\*Will help with deciding what to add to the collection

\*Tried to make it short and simple

\*Responses will be anonymous

\*Best way to distribute in order to get the most responses? Survey will be distributed in the library at first to see responses. A mailing of most frequent patrons might be considered later.

**E.** Easter fundraiser-April 16

\*Always be on the lookout for bargains for the raffle

\*Check with church-Amy will contact

\*Serve sandwiches with Lion’s Club help-Amy will contact

\*Sarah Gruhkle asked if we would consider having vendors at the event like the chili cook off used to have. Could charge a small fee for set up on the street or on the sidewalk. It was decided this year not to have any vendors as it is hectic enough without vendors. Amy will let her know.

\*Easter Bunny Vinyard always depends on farming-Amy will contact

\*Self-directed kids’ activities for down time?-Teri will look into photo ops painted

**F.** Trustees’ terms ending May 2022

\*Amber, Jimmy, and Amy. Amber is stepping down after her term is ended. Amy is renewing as president unless someone else would be interested. Jimmy plans to renew his term in May.

**G.** Financial data from last year’s IPLAR

\*Our stats look pretty good compared to the averages

\*You can go in depth and look at libraries comparable in size

**F.** Librarian’s performance review

\*FY 2020-2021 review and goal setting meeting completed on May 7, 2021 (due to scheduling difficulties and a death in Brenda’s family). An additional meeting was held to discuss time management.

\*Librarian was on medical leave from August 19-January 12, leaving approximately 6 months to work on goals and time management

\*Library decided to retain current goals for FY 2022-2023 with minor adjustments if needed.

**8. Executive Session**: Not needed

**9. Adjournment**: Motion to adjourn made by Laurye at 8:55 pm; seconded by Jimmy

**Next meeting Monday, March 21, 2022 @ 7:00**