**Greenfield Library Board of Trustees Meeting**

**September 20, 2021**

**Attendees:** Amy Turpin, Martha Rawe, Laurye Davis, Teri Cook, Marysue Nettles, Heather Benedict

**1.** **Call to Order** by Amy at 7:10 pm

**2.** **Public Comment**- none

**3**. **Secretary’s Report**: Motion to approve made by Teri and seconded by Marysue for Aug and Sept Special Meeting

**4.** **Treasurer’s Report**: Motion to approve made by Teri and seconded by Laurye. Martha spoke with Brenda (librarian) to see if she wants to take any of her vacation/PTO days now. Brenda does not want to use any days at this time.

**5.** **Librarian’s Report**: unavailable due to illness. Heather and Marysue are taking days to check books in and out. Dena Porter with Polaris has been helping with any questions/issues we have.

**6. Old Business**

A. Library t-shirts: Haven’t heard from Bernie about a sample

B. Fundraisers: Given our current bank balance and less payroll expense, we will be holding off on any fundraisings until the Christmas raffle with no other fundraisers until Spring and then will reevaluate. Just do fewer baskets and will not ask for donations. Bring basket idea list to Oct meeting. Best to get items around Black Friday. Santa visit will depend on COVID.

C. Memorial books: Will begin researching who we shall purchase books in memory of

D. Masks: Masks are required signs have been posted

E. Little free libraries: Letter sent to council about South Park location and Mayor Bishop notified Amy it was approved. Have both children and adult books ready for the first library

F. Library Crawl Sept 27-Oct 17

G. Local fundraiser basket: will do as part of Christmas raffle.

**7. New Business**

A. Per capita grant due Jan 15. Review whole book as required last year. Due to short review period (last years moved to March 2021) we will review and expand on improvements needed from March 2021 submission.

B. Possible update on librarian: Brenda is still recuperating. Discussion took place about her delay in return. Martha and Amy will draft a letter and send to verify if Brenda prefers to take a leave of absence with an estimated timeframe.

C. Halloween: Checking on date of Trick or Treat around the square. Story time and Halloween party will be Saturday 10/16 at 10 am.

D. Library expansion: City may be considering a grant for new police building. Cathy Schirz approached Amy to see if she can help with grant proposal. Cathy will contact us after financial committee meeting.

**8. Executive Session**- not needed

**9. Adjournment**: motion made to adjourn by Marysue at 8:25 and seconded by Heather.

**Next meeting October 18, 2021**