Greenfield Public Library Board Meeting Report

January 17, 2022

Attendees: Amy Turpin, Martha Rawe, Teri Cook, Laurye Davis, Heather Benedict, Amber Range, Jimmy Naville, Marysue Nettles

1. Call to Order at 7:05 pm by Amy

2. Public Comment- none

3. Secretary’s Report read. Motion made by Teri to approve and seconded by Marysue

4. Treasurer’s Report read. Motion made by Teri to approve and seconded by Heather

5. Librarian’s Report – none

6. Old Business

 A. Library t-shirts

 \* Library t-shirts were picked up and distributed. Extras in various sizes at Amy’s house when needed.

 B. Christmas fundraiser and Anniversary Reception-successful and well received

 C. Per capita grant

 \* Submission was acknowledged by Illinois State Library

 \* Marysue made a motion to approve the Active Shooter plan to add to disaster preparedness policy (attachment). Seconded by Jimmy.

 \* Still planning for a youth advisory group and more adult programming. Adult ideas—chair yoga; calligraphy; informal coffee time—work on puzzles, talk about books; paint night, etc.

D. Frech Trust

 \* Asked for $1000 for pop up tent and folding tables and chairs

 \* Received $2000 from the Trust—Volunteers needed to comparison shop

E. Shed door—approval to proceed given the following cost estimates

 \* Door from Shade Lumber $425

 \* Paint $75

 \* Labor ½ day $150 David Reese

 \* Aluminum to cover hole in floor $?

                Total $650-700

   Motion to approve improvements not to exceed $1000.00 made by Jimmy and seconded by Amber.

 F. Fire extinguishers-Martha presented information (Attachment).

 Jimmy made a motion to approve the recommendation of the Halitron extinguishers.

 Marysue seconded motion.

7. New Business

 A. ILL Traffic Survey and Annual Certification-Martha and Amy will complete

 B. Patrons with current lost items

 \* Three older books from a new patron. Juvenile book and 4 DVDs from another patron

       \* Could change billing to reasonable fee; block account and send letter

 \*It was decided to write off all items due to age and value (DVDs are donated) and limit each

 family member on the card to one item checked out at a time

 \*Situations like this will be decided on a case by case basis rather than by writing a policy

 C. Statement of economic interest-new form

 D. The board appreciates Heather and Marysue for filling in during Brenda’s absence. The effort

 to maintain the library is a group effort. A thank you card from Brenda was received and read.

 E. A letter dated 12/22/2021 from Brenda’s (librarian) physician giving permission for her to return

 to work was received and filed. She returned 1/13/2022.

 F. Mark Powell and Kevin Crone moved out the old magazine rack.

 G. Wayne Dodson was contacted on progress on new magazine rack.

 We requested it be completed by 7/18/2022 or by Greenfield Homecoming in August.

 H. Laurie Beavers commented the library looks welcoming and inviting.

 I. Patron Savings 2020 $82,543.10; 2021 $88,346.90

8. Executive Session not needed

9. Adjournment: Motion to adjourn made by Martha at 8:15pm and seconded by Amber

**Next meeting Monday, February 21, 2022 at 7:00**