Greenfield Library Board of Trustees Special Meeting

September 7, 2021

**Attendees:** Amy Turpin, Martha Rawe, Laurye Davis, Teri Cook, Marysue Nettles, Heather Benedict,

Amber Range arrived late

1. Call to Order by Amy at 6:50 pm

2. Public Comment- None but Diane Ford present

3. Library opening:  Discussed librarian’s health and recovery. Library will be closed until at least October 4th. Martha will do a tutorial on checking in/out books on Friday morning. Heather and Marysue will attend and Diane if she can. Martha will set up a tutorial for others soon.

Martha and Amy will set some hours library will be open to check in/out books and post on social media as well as ask patrons to bring in their library cards to make it easier.

4. Librarian: Library board will ask for a doctor’s slip with restrictions (if any) when Brenda returns. Brenda currently has 35 hours paid time. Martha is going to check with Brenda to see if she is planning on taking any PTO for this off time. City of Greenfield needs a paper for payroll.

5. Amy presented information about the Sharp copier the library will be purchasing.

6. Executive Session- not needed

7. Adjournment:  7:55 pm